



## Meeting's Agenda –Board Meeting

<b>Meeting Date</b>	October,4,2011	<b>Meeting Venue</b>	ZU old campus
<b>Meeting Start Time</b>	7:00 pm	<b>Meeting End Time</b>	9:00 pm
<b>Meeting Number</b>	2	<b>Meeting Topic</b>	

<b>Members</b>	<b>Attended</b>	<b>Absent</b>	<b>Rep</b>
Alumni Affairs Office – Ex-Officio - Shamsa AlTaie & Dawn Rogier	✓		
Honorary Chair – Osha Nahyan	✓		
President – Fatima Bin Hamooda	✓		
Vice President – Reem AlMansoori	✓		
Events Coordinator – Sanaa Omro	✓		
Communication Coordinator – Hasna AlMansoori	✓		
Career and Professional Development - Mariam Mohamed Omar	✓		
Community Service – Mariam AlMahmoud	✓		
Mentoring and Leadership - Aisha AlMarzouqi	✓		
Art and Design – Lateefa Sultan	✓		
Humanities and Social Sciences – Hissa Sultan	✓		
Natural Sciences and Public Health – AlYazia Ahmed	✓		
College of Business Sciences – Noura AlSuwaidi	✓		
College of Communication and Media Sciences – Shamma Khalifa	✓		
College of Education – Mariam AlRashidi	✓		
College of Information Technology – Marwa Farah	✓		
Member at Large – Naeema AlMenhali	✓		
Member at Large - VACANT			
<b>Others Attending -</b> Aisha AlHashimi <b>COE 2011 Class Representative</b> AlYazia AlSuwidi (CCMS VP) Amani AlHashimi (NSPH 2008) Iman Nawfal (CCMS 2011) Khalood AlHamadi (COB 2008) Lateefa AlShamsi (Art & Design 2007) Maitha AlNeyadi <b>NSPH 2011 Class Representative</b> Mariam Alseri (NSPH 2005) Mariam Dawood (CCMS 2006) Ameera AlHamiri (COE 2010) Musifa AlHamiri (HSS 2010) Reem AlOtaiba (HSS 2009) Sabeeka Shamlaan ( COB 2008) Shereena AlNowais ( CCMS 2003)  Larry Wilson – Zayed University Provost Noora Bin Dharer – Alumni Affairs Office, Dubai			

### 1. Approval of Previous Meeting Minutes

Minutes from last meeting approved without changes.



## 2. Agenda for Current Meeting:

Issues	By	Discussion & Decision	Responsible	Deadline
Alumni Office Update	AAO	No update items		
Community Enhancement center update	Shama Khalifa	- Suggested to change name from community enhancement center to Alumni Association Center. <b>Approved</b>	Shamma Khalifa	
Update from Chapters and Committees & their proposed events Calendar	Art & Design	- Didn't have list for their member so they will call for having members.		
	HSS	- Will meet next week with members to know if they still interest or not.	Hissa Sultan	
	NSPH	- Plan to have 8 projects start from October to June 1- Biweekly Brunch 2- NSPH: Get Personal 3- Breast Cancer Awareness 4- National Day 5- Majors' Day 6- World Environment Day 7- World Health Day 8- World Water Day <b>Events Calendar Page 5</b>	AlYazia Almazrouie  Mariam AlQubaisi  Mariam ALKhaja	1- October 13 <sup>th</sup> 2- Monthly 3- October 30 <sup>th</sup> 4- 27 <sup>th</sup> -30 <sup>th</sup> 5- TBA 6- March 22nd 7- April 7th 8- June 5th
	COB	- Organizing workshop to students before their internship.		
	COE	- <b>ZU Gossipers</b> " play that will take place in late October or early November depending on students' schedule -Everyday English, In this project the alumni will teach a daily English language to elder woman who had finish their high school diploma and want to learn the basic communication in English.	Mariam AlRashidi  Ameera Alhmeeri  Sanaa Amro	November—December. Number of students: 15 -Every Saturday 9-12
	CCMS	- CCMS Working with ANASI and ADACH in showing every month documentary film.		Monthly
	IT	- Have their own group WAGT "women as global technology" - They have 2 project about IT literacy will contain;		



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		exhibition, panel and IT career day.		
	Community Service	- Call members for a meeting	Mariam AlMahmoud	October
	Career& Development	- They did focus group before 2 weeks. They plan to have Network event with students. <b>Suggestion:</b> shamma Khalifa suggest to involve Alumni in this network.	Mariam Mohammed Sabeeka Shamlaan	<ul style="list-style-type: none"> <li>Advisors will be approached to nominate 5-7 students per group (3rd and 4th year students).</li> <li>Two focus groups (total 12-14 students) will be held simultaneously, with prepared set of questions that would drive the discussions.</li> <li>Career Affairs Office representatives would also be present to get their input on issues and to drive discussions.</li> </ul>
	Mentoring& Leadership	- Offered to work with Education Chapter to do Arabic Workshop to improve writing skills with co-operative with Education chapter.	Ayesha	
New space proposal	Shama Khalifa Larry wilson	- Move alumni Association Offices from ADM to Promenade to be in strategic space near students and in the spot. - Committee will decided the guideline of how to give space to others. - Attached proposal	Shamma	Committee will decide if it will be a share space with BC or for Alumni
Nation Day 40 <sup>th</sup> celebration New campus opening celebration Open house for new campus	Shama Khalifa	- Alumni will have a tour around ZU - Have a group tour around New campus. Distribute treasure hand to focus in details of the campus. There will be prize for the winner		
WAGL	Larry	General announcement about the WAGL conference	Shamsa to liaise with Alumni interested	Meeting on October 18 <sup>th</sup> with Alumni
Board communication workshop	Mariam AlMahmod	Workshop about important of communication and the right way to use communication tools.	Mariam	No Action



**Agenda for Next Meeting:**

New faculty orientation				
Sports Day				
Student Career Fair				
Alumni Reunion				

**4. Next Meeting to be Convened at:**

Date	November, 1 <sup>st</sup> , 2011
Time	7:00 pm
Venue	Old Campus



### NSPH events calendar

Proposals	Expected dates	Details	Tasks <i>(to be expanded)</i>	Responsibility
<b>Biweekly Brunch</b>	Biweekly (Thursdays) First BB on October 13	Networking between Alumnae (and undergrads)	Organise Breakfast/Lunch on Campus	All members are invited to contribute by bringing food/drinks...
<b>NSPH: Get Personal!</b>	Monthly	Get personal with one of our Grads	Organise talks in NSPH classes/ GenEd seminars	TBA
<b>Breast Cancer Awareness</b>	(Sunday 30 <sup>th</sup> ) October	Susan G. Komen leaflets/links	Free check-ups/ Survivors (faculty/students) speakers	TBA
<b>National Day</b>	(27-30?) November	Environment focused: Carbon footprint Awareness campaign	Celebrate the UAE's national day in a sustainable and healthy manner – Encourage environmentally friendly attitudes and healthy eating habits	TBA
<b>Majors' Day</b>	TBA	Promote NSPH college: Alumnae experience in a documentary (A glimpse of the NSPH experience)	NSPH students to work on a video showcasing an undergrad/grads life	TBA
<b>World Environment Day</b>	22 March	Project: Devise a sustainability plan for ZU: How can we make ZU greener?	Prizes for winners (?)	TBA
<b>World Health Day</b>	7 April	Multiple health campaigns – body, mind and soul <ul style="list-style-type: none"> <li>• Folic Acid Campaign</li> <li>• Diabetes Campaign</li> <li>• Physical Activities / Sports</li> <li>• Mental health campaign</li> </ul>	Speakers from ZU faculty, and external speakers	TBA
<b>World Water Day</b>	5 June	Water Footprint Awareness: Measuring the water footprint and promoting conservation measures	Workshops	TBA