



## Minutes for Board Meeting

<b>Meeting Date</b>	November, 1 <sup>st</sup> , 2011	<b>Meeting Venue</b>	ZU old campus
<b>Meeting Start Time</b>	18:30	<b>Meeting End Time</b>	20:30

Members	Attended	Absent	Rep
Alumni Affairs Office – Ex-Officio <i>Miss Shamsa Al Taie</i>	✓		
Honorary Chair – <b>Osha Nahyan 2008</b>		✓	
President – <b>Fatima Bin Hamooda COB 2002</b>		✓	
Vice President –		✓	
Events Coordinator –			
Communication Coordinator – <b>Hasna AlMansoori CCMS 2006</b>		✓	
Career and Professional Development - <i>Mariam Omar 2007</i>	✓		
Community Service – <b>Mariam AlMahmoud CCMS 2003</b>		✓	
Mentoring and Leadership - <i>Naeema Al Menhali CIT</i>			✓
Art and Design – <i>Latifa Sultan Art &amp; Design 2004</i>	✓		
Humanities and Social Sciences – <i>Hissa Sultan HSS 2009</i>	✓		
Natural Sciences and Public Health – <i>Mariam Al Qubaisi NSPH 2009</i>			✓
College of Business Sciences – <i>Noura Al Suwaidi COB 2009</i>	✓		
College of Communication and Media Sciences – <i>Shamma Khalifa CCMS 2006</i>	✓		
College of Education – <i>Mariam Al Rashedi COE 2010</i>	✓		
College of Information Technology – <b>Marwa Farah CIT 2005</b>		✓	
Member at Large – <b>Naeema AlMenhalin</b>			
Member at Large -			
Others Attending – <b>Saeeda AlMenhali</b> <b>Sanna Omro</b> <b>Sara AlHaj</b> <i>Latifa Al Shamsi,</i>			

### 1. Agenda for current meeting:

Issues	By	Discussion & Decision
Alumni Office Update	AAO	
Community Enhancement center update	Shama Khalifa	<p>Ms Shamsa Al Taie - suggested the establishment of an intermediate community service centre to be operated and regulated by the AA. E.g. Initiatives by Exeter University that facilitate University – Community relations.</p> <p>Mariam Omar – encouraged the co-organization of a periodical AA forum on par with Abu Dhabi University’s recent Forum for UAE Alumni Associations to promote the visibility of the AA and the maintenance of an active network in/between ZU and other AAs. With regards to the CEC she noted:</p> <ul style="list-style-type: none"> <li>• No updates on CEC site in the AA.</li> <li>• Final plan of CEC to be finalised.</li> </ul>



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		Shamma Khalifa – discouraged using CEC as a separate organisation as all the above falls under the jurisdiction of the AA. Therefore, there is no need to form a distinctive centre, but rather proceed with the suggested (above) under the AA.
Update from Chapters and Committees & their proposed events Calendar	Art & Design	The launch of A&D activities is planned for the national day: <ul style="list-style-type: none"> <li>• Mural to be painted ‘mosaically’ by students in the promenade area</li> <li>• Documentary collated by amateur videos to be made by ZU students detailing their national day experience– a morning-to-night presentation of individual perspectives on the UAE national day. Plans for national broadcasting are under consideration.</li> </ul>
	HSS	Alumni entitlements and access to (media) campus facilities were raised (HSS alumna was denied use of media service cameras as priority is ascribed to current students and faculty members). Events presented: <ul style="list-style-type: none"> <li>• Hosting the first Alumni Forum in the Middle East similar to Asma Qays’s initiative.</li> <li>• Organising an Alumnae Brunch in Sir Baniyas preferably on a Friday (tbc) to ensure maximum participation of Alumnae (employed and unemployed).</li> </ul> A lag in AA progress was noticed, and the part-time staffing of unemployed Alumnae was strongly recommended to facilitate the prompt execution of tasks and secure jobs for unemployed students.
	NSPH	Successful Breast Cancer Awareness event organised by Maitha Al Neyadi and facilitated by Alyazi Al Mazrouie. Proceeds generated from vendors (to be calculated) will be used to fund future NSPH events. Planning for upcoming national day <b>[30th Nov]</b> event is underway. Alyazia Al Suwaidi – suggested the employment of 3 Alumnae to cover the activities and needs of the 10 chapters and committees.
	Business	The formation of a lecture series is underway upon the allocation of a budget. The series targets alumni and current students.  Ms Shamsa – Budget is much debated and is to be confirmed by administration. Representatives are advised to generate budget estimates for upcoming events and, as much as possible, seek the sponsorship of volunteers and other companies.
	Education	<ul style="list-style-type: none"> <li>• ‘ZU Gossiper’ play on hold due to lack of theatrical and technical equipment on campus</li> <li>• ‘Everyday English’ programme with the collaboration of NYU is underway. NYU correspondent Aisha Al Hashemi will help organise bilateral hosting of sessions</li> <li>• ‘Motivational mentoring’ to inspire motivation in male bridge students and fortify teacher-student relationship is planned for March-April. Collaborators include members from Edu chapter and Mentoring programme, ZU councilor (Nouria) and other notable specialists such Dr. Khalifa Al Suwaidi.</li> </ul>
	Communication	Successful launching of Abu Dhabi Documentary Film Club which earned (inter)national media recognition. Future plans include: <ul style="list-style-type: none"> <li>• Shadow day</li> <li>• National day</li> </ul> <b>Call for nominations of outstanding Alumnae</b> The AA logo was noted to be inconsistent in different presentations with visible font variations. Revision of the logo was advised, and the use of an Arabic and English title was suggested to further ensure visibility and transparency of the role of AA (especially for the Arab audience).  Consideration towards the introduction of AA branches in Al-Ain and the western region of Abu Dhabi was strongly advised to maintain long-term communication with ZU alumnae.



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	IT	-
	Community Service	-
	Career & Development	<p>A focus-group approach is planned towards careers development co-ordination preferably through seminar classes' presentations. The inactivity of the Student Career Office in this regard was noted, and more visibility and interaction of the careers and development with the students was necessitated.</p> <p>Alyazia Al Suwaidi – suggested approaching students in the promenade and talk about careers and development issues casually and periodically.</p> <p>Also, Mariam Omar presented the following events:</p> <ul style="list-style-type: none"> <li>• Cultural Career Day (TDIC-inspired)</li> <li>• Intaj programme by Khalifa Fund that provides entrepreneurship training</li> </ul>
	Mentoring & Leadership	<ul style="list-style-type: none"> <li>• Plans for leadership workshops are underway under the supervision of Alison. Dates to be confirmed</li> <li>• Collaboration is expected with the student councilor, success, activities, and leadership coordinators.</li> <li>• Targeted group include faculty and students.</li> <li>• Improvement in the peer-tutor and big sister programmes is anticipated</li> </ul> <p>Sara Abdulla – presented slides explaining the role of the mentoring programme from her experience. She encouraged alumnae participation with special attention to motivate bridge students.</p>
National Day 40 <sup>th</sup> celebration & New campus opening celebration & Open house for new campus	Shama Khalifa	<p>The Student Council presented a detailed National Day programme (attached). President called for collaboration to avoid the duplication of programmes.</p> <p>Ms Shamsa – formal inauguration of the new campus by Sheikh Nahyan and other national dignitaries is scheduled on <b>7th December</b>. Any events on this date to be co-ordinated with Marlys Berg.</p>
WAGL update	Alyazia Khalifa	<p>Ideas for the AA in WAGL:</p> <ul style="list-style-type: none"> <li>• Roundtable discussion – informal intercultural session with international students</li> <li>• Poster presentations (Mariam Omar suggested displaying past capstone projects)</li> </ul> <p>Formal panel on media literacy (Mariam Omar suggested contacting the '8-day academy' and 3onkum initiative for workshops)</p>
Alumni book club	Alyazia Khalifa	<ul style="list-style-type: none"> <li>• The book club to be held daytime on the new campus. The prompt operation of day care facilities is urged to encourage mothers' participation. Book club is open for alumnae, students and faculty members. Qalam Publishers are collaborating with the club to promote student/alumnae publications.</li> </ul>
Sports Day		-
AOB		Saeeda Al Menhali is compiling a research on Emirati (notable) contributive characters and invited members to suggest names.



## 2. Action Plan of Current Meeting:

No	Item/Task	In Charge	Due Date
1	National day co-ordination with the Student Council (Submission of final programme to president of the Student Council)	Mahra and AA chapters	N/A
2	Budget allocation and date confirmation for calendar events	AA chapters	N/A
3	Allocate Careers and Development reps to approach students	Mariam Omar	N/A
4	First Alumni Forum in the Middle East	Hissa Sultan	N/A
5	Consider AA branches in the Western region of the Abu Dhabi emirate	Revisit issue for next meeting	N/A
6	Alumnae brunch in Sir Baniyas	Hissa Sultan	N/A
7	Invite nominations of outstanding alumnae names to CCMS	Shamma Khalifa	N/A
8	All members invited to contribute ideas/suggestions	Alyazia Al Suwaidi	N/A
9	Follow up on day-care facilities	Alyazia Al Suwaidi	N/A
10	Invite nominations of Emirati figures	Saeeda Al Menhali	N/A

## 4. Agenda for Next Meeting:

- Issues not discussed in last meeting's agenda: IT update and Sports day
- Follow up on Action plan
- Review budgets
- AA branches in the emirate of Abu Dhabi
- AA brunch in Sir Baniyas

## 5. Next Meeting:

Date	December, 6th, 2011
Time	6:30 pm
Venue	To be decided by board