



Minutes for Board Meeting

Meeting Date	December, 14 th , 2011	Meeting Venue	ZU old campus
Meeting Start Time	06:00 p.m	Meeting End Time	08:30 P. M

Members	Attended	Absent	Rep
Alumni Affairs Office – Ex-Officio - <i>Shamsa Al Taie- Dawn Rogier</i>	✓		
Honorary Chair – <i>Osha Nahyan 2008</i>	✓		
President – <i>Fatima Bin Hamooda COB 2002</i>	✓		
Vice President – <i>Alyazia AlSuwidi CCMS 2005</i>	✓		
Events Coordinator – <i>Saeeda AlMenhali</i>	✓		
Communication Coordinator – <i>Hasna AlMansoori CCMS 2006</i>			
Career and Professional Development - <i>Mariam Omar 2007</i>			
Community Service – <i>Mariam AlMahmoud CCMS 2003</i>			
Mentoring and Leadership - <i>Naeema Al Menhali CIT</i>	✓		
Art and Design – <i>Latifa Sultan Art & Design 2004</i>	✓		
Humanities and Social Sciences – <i>Hissa Sultan HSS 2009</i>	✓		
Natural Sciences and Public Health – <i>Mariam Al Qubaisi NSPH 2009</i>			
College of Business Sciences – <i>Noura Al Suwaidi COB 2009</i>	✓		
College of Communication and Media Sciences – <i>Shamma Khalifa CCMS 2006</i>			
College of Education – <i>Mariam Al Rashedi COE 2010</i>	✓		
College of Information Technology – <i>Marwa Farah CIT 2005</i>	✓		
Member at Large – <i>Naeema AlMenhalin</i>			
Member at Large -			
Others Attending – Sanaa Amro			

1. Agenda for current meeting:

Issues	By	Discussion & Decision
Alumni Office Update	AAO	<ul style="list-style-type: none"> Office of Alumni will be located at the end of the promenade next to Students Council. New Alumni ID will be printed upon request where alumni should enter their information in the website. Alumni Career workshop will start on January (one each month for unemployed Alumni 10am -12 pm) First Monday of each month will be for advising (2 – 5:30PM) Ingaz project run by the Alumni Office which is an organization in the middle east. More updates will be sent. ZU Alumni office worked with leadership council, and they had a successful alumni leadership focus (The Lead Program)



ZAYED UNIVERSITY ALUMNI ASSOCIATION
Abu Dhabi CAMPUS

Update from Chapters and Committees & their proposed events Calendar	Art & Design	-
	HSS	There is a need for part time worker to work with the alumni.
	NSPH	-
	Business	<p>Same status as before, The president cannot hold contact with the VP of the chapter. Current projects they are working on:</p> <ul style="list-style-type: none"> • Brand ZU which creating a logo for ZU souvenir shop. The brand will be designed by students. • First Food Festival in Abu Dhabi: <p>The chapter is organizing a workshop regarding food business, where they will invite Khalifa Fund, Food Authority, successful people who works with food businesses to talk about their experiences, and Alumni working on food business.</p>
	Education	<ul style="list-style-type: none"> • Sanaa will start a podcasting club with the boys • Sanaa and Nahed Motivation workshop is going smoothly. • Everyday English workshop is going smoothly.
	Communication	<ul style="list-style-type: none"> • Reunion was success, and they gain new 3 active members. • Brakat AlWatan project was success, every newspaper wrote about it, and all they had to do is collect the materials and send it. • The Shadow project is back to the surface and they are working on it. • Photographers of the chapter will take photos of ZU new campus and their photos will be part of ZU publication.
	IT	<p>IT literacy for elders 3 volunteers to teach IT to elder women, they will start on January 2012</p>
	Community Service	-
	Career & Development	-
	Mentoring & Leadership	Ayesha is studying the application to positions in the mentoring . Alison will provide a workshop on January
AOB		1. VP of the Alumni board is AlYazyza Khalifa



		2. Event Coordinator is Saeeda Al Menhali
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2. Action Plan of Current Meeting:

No	Item/Task	In Charge	Due Date
1.	National day co-ordination with the Student Council (Submission of final programme to president of the Student Council)	Mahra and AA chapters	N/A
2.	Budget allocation and date confirmation for calendar events	AA chapters	N/A
3.	Allocate Careers and Development reps to approach students	Mariam Omar	N/A
4.	First Alumni Forum in the Middle East	Hissa Sultan	N/A
5.	Consider AA branches in the Western region of the Abu Dhabi emirate	Revisit issue for next meeting	N/A
6.	Alumnae brunch in Sir Baniyas	Hissa Sultan	N/A
7.	Invite nominations of outstanding alumnae names to CCMS	Shamma Khalifa	N/A
8.	All members invited to contribute ideas/suggestions	Alyazia Al Suwaidi	N/A
9.	Follow up on day-care facilities	Alyazia Al Suwaidi	N/A
10.	Invite nominations of Emirati figures	Saeeda Al Menhali	N/A

4. Agenda for Next Meeting:

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5. Next Meeting:

Date	January, 10th, 2011
Time	6:00 pm
Venue	Old campus